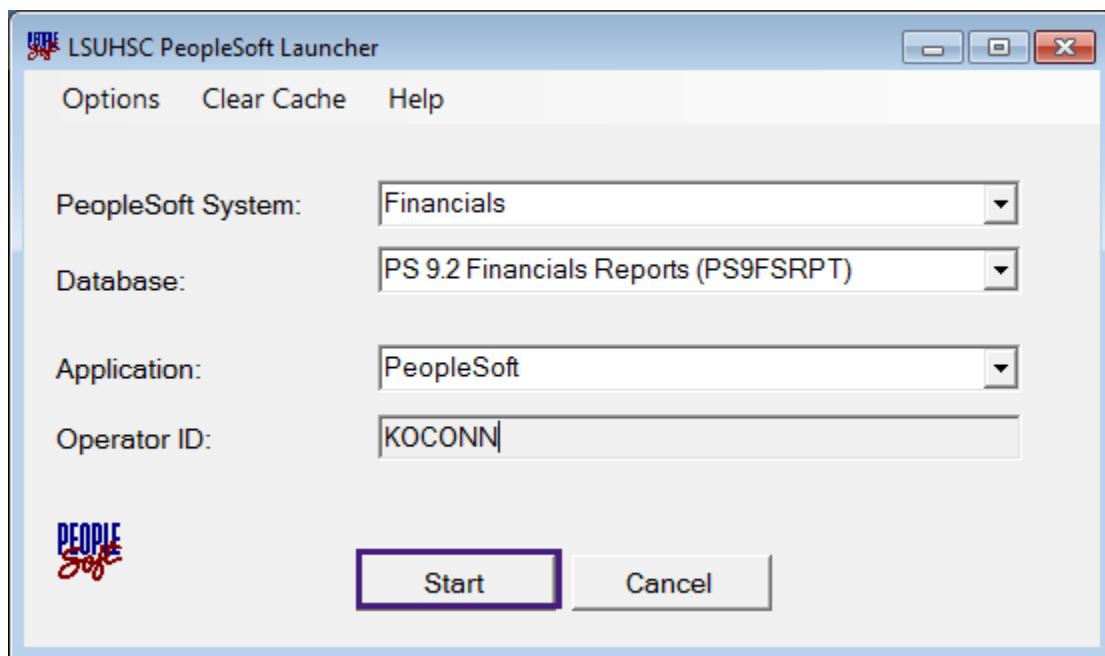


Beginning with the PeopleTools 8.55 Upgrade, Oracle PeopleSoft discontinues Crystal Reports and replaces them with BI Publisher Reports. At this time, PeopleSoft Financials Launcher access to Crystal Reports will be removed. This document details the steps to run a report via BI Publisher Query Reports Scheduler and the steps to run a report via BI Publisher Query Report Viewer.

BI Publisher Report names have a maximum length of 10 characters, so we have modified our naming convention for the Crystal Report replacements. We have included a Crystal to BI Publishing report Conversion list for your reference at the end of this document.

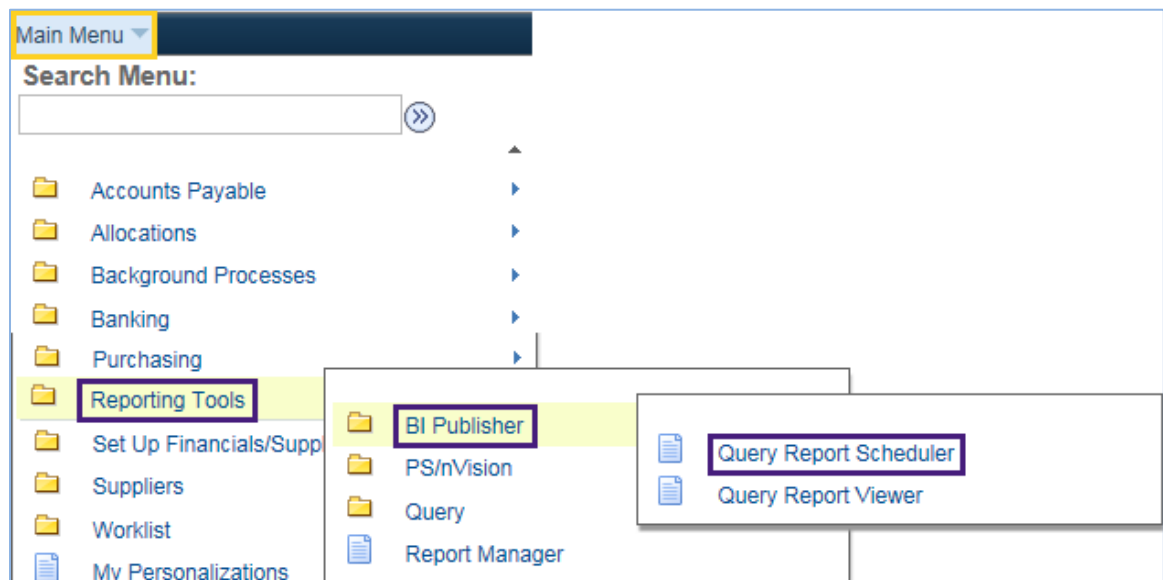
You **must** access BI Publisher Reports through the PeopleSoft Financials system **Reports** database.



BI Publisher Query Report Scheduler

The Query Report Scheduler is used to run a report via the Process Scheduler. You may choose to run the report to Window, Web (Report Manager), Email, or Print. PDF is the default output format for the BI Publisher but, when using the BI Publisher Query Report Scheduler, you may opt to run the report to Excel.

Navigation: Main Menu > Reporting Tools > BI Publisher > Query Report Scheduler



A Run Control ID must be created the first time you access BI Publisher Reports. Run control ids cannot contain special characters, except for an underscore, or blank spaces and cannot be more than 30 characters in length. The run control name should be meaningful to you for running the report. For example, if you want to run the transaction Detail Report for Shreveport by Date Range, the run control id might be called TRANS_DTL_DATERNG_ZZGLX004, or TRNS_DTL_DATES_KAREN_WEEKLY, etc. *In this exercise, a sample run control id is provided for you.*

In this exercise, on the **Add a New Value** tab:

Enter BALANCE_DIRECT_EXPENSE for the Run Control ID

Click the **Add** button.

A screenshot of the 'Query Report Scheduler' window. It has two tabs: 'Find an Existing Value' and 'Add a New Value'. The 'Add a New Value' tab is active. Below the tabs is a text field labeled 'Run Control ID:' containing the text 'BALANCE_DIRECT_EXPENSE'. At the bottom left is an 'Add' button.

The Query Report Scheduler page is displayed.

Click the drop-down to the right of the **Data Source Type** and select **Query**.

Click the **Look Up Report Definitions** button to the right of **Report Name** to search for and select a report.

The screenshot shows the 'Query Report Scheduler' window. At the top, it has 'Run Control ID: BALANCE_DIRECT_EXPENSE' and 'Language: English'. There are links for 'Report Manager' and 'Process Monitor', and a 'Run' button. Below this is a 'Report Definition' section. It contains a 'Data Source Type' dropdown menu currently set to 'Query'. Below that is a 'Report Name' text field with a magnifying glass icon to its right. Further down is a 'Template ID' text field with a magnifying glass icon. Below that is a 'Template As Of Date' text field with a calendar icon and a 'Channel' label. At the bottom left is a link 'Go to BIP Report Search'. At the bottom right are four buttons: 'Save', 'Notify', 'Add', and 'Update/Display'.

You can scroll through the list displayed or you may select the **Advanced Search** link to search by description.

Scroll through the list and **click ZZGLX056**.

The report name *ZZGLX056* is the replacement name for the *Balance Direct Expense* Crystal report.

Look Up Report Definition

*Search by:
Report Name
begins with

Lookup
Cancel
Advanced Search

Search Results
Show Detail

Report Definition
Personalize
Find
View All
First
1-30 of 55
Last

Report Name	Description	Data Source Type	Data Source ID	Data Source Owner
ZZGLX004	Transaction DTL Rpt - Dt Range	Query	ZZ_BIP_TRANSDetail_JRNL_DATES	Public
ZZGLX005	Project Approp Budget Journals	Query	ZZBIP_HC_CR_APPROP_JOURNALS	Public
ZZGLX006	Project Budget Report by Fund	Query	ZZBIP_HC_CR_BU_FUND_PROJECT	Public
ZZGLX007	Project Grant Budget Journals	Query	ZZBIP_HC_CR_PROJ_GRT_JOURNALS	Public
ZZGLX008	Journal Line Detail Report	Query	ZZBIP_SINGLE_JRNL_RPL_GLC7501	Public
ZZGLX009	Project Grant Budgets for a BU	Query	ZZBIP_HC_CR_ALL_PROJECT_BU	Public
ZZGLX010	Summary Drilldown - Date Range	Query	ZZ_BIP_TRANSDetail_JRNL_DATE22	Public
ZZGLX011	Project Master Budget Journals	Query	ZZBIP_HC_CR_PRMS_T_JOURNALS	Public
ZZGLX012	Project Summary Budget Report	Query	ZZBIP_HC_CR_BU_FUND_PROJECT	Public
ZZGLX013	All Projects Budget Report	Query	ZZBIP_HC_CR_PROJ_KK	Public
ZZGLX014	Approp by Business Unit	Query	ZZBIP_HC_CR_APPROP_BUDGETS_ALS	Public
ZZGLX015	Single Project Budget Report	Query	ZZBIP_HC_CR_SINGLE_PROJECT	Public
ZZGLX016	PROJ_MASTER_BUDGET_TO_EXP_COMP	Query	ZZBIP_HC_CR_PROJ_MST_BD_COMP	Public
ZZGLX017	HCSD JOURNAL SYS INFO by OPRID	Query	ZZBIP_JOURNAL_SYS_INFO_OPRID	Public
ZZGLX018	HCSD MGT JOURNAL SYS INFO	Query	ZZBIP_JOURNAL_SYS_INFO	Public
ZZGLX019	BUDGET Journal Line Detail Rpt	Query	ZZBIP_BUDGET_JRNL_DTL_RPT	Public
ZZGLX020	Org Budg Excpt Rpt - Count	Query	ZZBIP_HC_CR_ORG_BD_C	Public
ZZGLX021	BU Summary Report All Groups	Query	ZZ_BIP_SUMMARY2	Public
ZZGLX022	Summary with Proj & PI Prompt	Query	ZZ_BIP_SUMMARY_PI	Public

A pop-up box displays where you enter the prompt parameters for the report.

Enter the prompt value for the Business Unit, Department, Fund, Program, Class, Project, As of Accounting Period and Fiscal Year. ***Business Unit must always be entered.*** Department, Fund, Program Code, Class Field and Project may be entered, or a full or partial wildcard may be used (e.g., 149%).

Business Units: **HCSDA** – HCSD Administration
LAKMC – Lallie Kemp
LSUNO – LSU Health New Orleans
LSUSH – LSU Health Shreveport

Click the **OK** button.

The Query Report Scheduler page is now populated with the Report Name, Template ID and the parameters you selected.

Click the **Save** button.

The blue link called the **Go to BIP Report Search** may only be accessed by the Report Development Team. End-users will receive the security message that “You are not authorized to access this component” if the link is selected.

Click the **Run** button.

Query Report Scheduler

Run Control ID: BALANCE_DIRECT_EXPENSE Report Manager Process Monitor **Run**

Language: English

Report Definition

Data Source Type: Query

Report Name: ZZGLX056 Summary - Budget Bal by Direct

Template ID: ZZGLX056_1 Budget Balance By Direct Expen

Template As Of Date: Channel

Update Parameters

Prompt Name	Prompt Value
BUSINESS_UNIT	LSUNO
DEPTID	1495000
FUND_CODE	111
PROGRAM_CODE	%
CLASS_FLD	%
PROJECT_ID	%
ACCOUNTING_PERIOD	3
FISCAL_YEAR	2017

Go to BIP Report Search

Save **Notify** **Add** **Update/Display**

On the Process Scheduler Request page:

- **Select** the **PSNT** server
- **Verify** the BI Publisher Query Report is checked
- **Click** the drop-down arrow next to Type.

The Type options are Email, File, Printer, Web, and Window.

- **Email** – If you select this option, you must select the Distribution link and enter the email address for each user to whom you will send the report.
- **File** – DO NOT USE – This would write the report to the server where you would be unable to access the report.
- **Printer** – If you choose to send the report directly to the printer, you must then select the Output destination printer where the report will be directed.
- **Web** – Web is the default option. The report will run and post to the Report Repository Manager within PeopleSoft where you may access the file.

- **Window** – If you choose Window, the report will open a new window and process on the screen (very similar to the Window option in nVision). The report will also post to the Report Manager where you may access the data until the repository is cleared.

- **Click** the drop-down arrow next to Format.

PDF is the default option and will produce a PDF file on the Report Repository Manager page for you to access. You may also choose to run the report to XLS format for Excel. The HTM and RTF formats are for report developers only.

The **Distribution** link is used to specify the email distribution of your report output if email is the selected Type.

Enter Email Subject, Message Text and Email Address List. **NOTE: Email addresses must be separated by a comma.**

Click the **Cancel** button for training purposes only.

Distribution Detail [X] Help

Process Name PSXPQRYRPT

Process Type XML Publisher

Folder Name [v]

Retention Days 14

Email Only

Email Subject Email With Log: ☐ Email Web Report: ☐

BI REPORT EMAIL EXAMPLE

Message Text

This is the BI Publisher Report we discussed.

Email Address List

mgonz2@lsuhsc.edu, kocon2@lsuhsc.edu

Distribute To

*ID Type	*Distribution ID
User [v]	KOCONN [Search] [Add] [Remove]

OK Cancel

You are returned to the Query Report Scheduler page. The *Process Instance* number is displayed under the **Process Monitor** link.

Please note the link called **Update Parameters** above the prompt entries. The next time you navigate to Query Report Scheduler, for this report, these prompt values will be displayed. By selecting the **Update Parameters** link, you may modify the prompts to run the reports for another department, project, etc.

Click the **Process Monitor** link to verify the process runs smoothly and posts successfully.

Query Report Scheduler

Run Control ID: BALANCE_DIRECT_EXPENSE Report Manager **Process Monitor** Run

Language: English Process Instance: 15733

Report Definition

Data Source Type: Query

Report Name: ZZGLX056 Summary - Budget Bal by Direct

Template ID: ZZGLX056_1 Budget Balance By Direct Expen

Template As Of Date: Channel:

Update Parameters

Prompt Name	Prompt Value
BUSINESS_UNIT	LSUNO
DEPTID	1495000
FUND_CODE	111
PROGRAM_CODE	%
CLASS_FLD	%
PROJECT_ID	%
ACCOUNTING_PERIOD	3
FISCAL_YEAR	2017

Go to BIP Report Search

Save Return to Search Notify Add Update/Display

You may periodically click the **Refresh** button until the Run Status = Success and the Distribution Status = Posted. Once the report has successfully posted, you must select the **Go back to Query Report Scheduler** link at the bottom of the page.

Click the **Report Manager** link. The system will default you into the **List** tab.

Process List Server List

View Process Request For

User ID: KOCONN Type: Last: 1 Days Refresh

Server: Name: Instance From: Instance To: Run Status: Distribution Status: Save On Refresh

Process List Personalize | Find | View All | First 1 of 1 Last

Select	Instance	Seq.	Process Type	Process Name	User	Run Date/Time	Run Status	Distribution Status	Details
<input type="checkbox"/>	15733		BI Publisher	PSXPQRYRPT	KOCONN	11/28/2017 10:00:33AM CST	Success	Posted	Details

Go back to Query Report Scheduler

Save Notify

Process List | Server List

Click the **Administration** tab to view your report.

Your most recently run report will be displayed at the top of the page. You can click the **ZZGLX056 – Budget Balance by Direct Expense** link to open your report.

Click the **Details** link.

Report List							
				Personalize Find View All  	First 1 of 1 Last		
Select	Report ID	Prs Instance	Description	Request Date/Time	Format	Status	Details
<input type="checkbox"/>	12037	15733	ZZGLX056 - Budget Balance by Direct Expense.pdf	11/28/2017 10:07:20AM	Acrobat (*.pdf)	Posted	Details

On the *Report* page, click the **Budget Balance by Direct Expense.pdf**.

Report

Report ID 12037 **Process Instance** 15733 [Message Log](#)
Name XMLP **Process Type** XML Publisher
Run Status Success

ZZGLX056 - Budget Balance by Direct Expense.pdf

Distribution Details

Distribution Node REFNODE **Expiration Date** 12/12/2017

File List

Name	File Size (bytes)	Datetime Created
Budget Balance by Direct Expense.pdf	18,204	11/28/2017 10:07:35.417000AM CST

Distribute To

Distribution ID Type	*Distribution ID
User	KOCONN

The report opens. You can save the report to either a network or local drive.

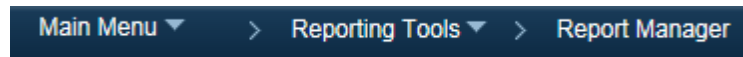
Click **File**, **Save as** from the menu and select the desired location to save the report.

LSUNO Summary Report – Budget Balance Available by Direct Expenses						Date & Time:	11/28/17	10:07:18 AM		
						As of Period:	3	2017		
						Equip	Prof Serv	Other Chg	Debt Serv	
						Direct Expense Available Balance	Personnel	Travel	Oper Services	Supplies
111	1465000	00001	10105							
						451,565.51	329,853.04	70,000.00	17,760.50	33,951.97
Report Total:						451,565.51	329,853.04	70,000.00	17,760.50	33,951.97
						0.00	0.00	0.00	0.00	0.00

Click File, Close after printing or saving the report.

If you later decide that you want to reopen that report, simply navigate to the Report Manager and select the report link.

Navigation: Main Menu > Reporting Tools > Report Manager



To run additional reports, navigate as follows and repeats the steps noted previously.

Navigation: Main Menu > Reporting Tools > BI Publisher > Query Report Scheduler



On the **Find an Existing Value** tab:

Click the **Search** button to view existing Run Control IDs.

Click on the **BALANCE_DIRECT_EXPENSE** link.

Query Report Scheduler

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value | **Add a New Value**

Search Criteria

Search by: **Run Control ID** begins with

☐ Case Sensitive

Search | Advanced Search

Search Results

View All | First | 1-2 of 2 | Last

Run Control ID	Language Code	Report Name	Data Source Type	Description	Data Source ID
BALANCE_DIRECT_EXPENSE	English	ZZGLX056	Query	Summary - Budget Bal by Direct	ZZ_BIP_SUMMARY_SH
TRANS_DETAIL	English	ZZGLX050	Query	Transaction Detail - Periods	ZZ_BIP_TRANSDetail_ACCTPER

Click the **Look Up Report Definitions** button to search for another report.

Report Definition

Data Source Type Query

Report Name **Summary - Budget Bal by Direct**

Enter the report name in the *Search by* field or click the **Advanced Search** option to search by report description.

Click the **Lookup** button.

Look Up Report Definition Help

*Search by: Report Name begins with ZZGLX056 x

Lookup Cancel Advanced Search

Search Results [Show Detail](#)

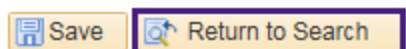
Report Definition				
Report Name	Description	Data Source Type	Data Source ID	Data Source Owner
ZZGLX056	Summary - Budget Bal by Direct	Query	ZZ_BIP_SUMMARY_SH	Public

Click on the **ZZGLX046** link. A pop-up box displays where you would enter prompt values for your report.

Click the **Cancel** button for training purposes only.

Report Definition					Personalize	Find	View All	First	1 of 1	Last
Report Name	Description	Data Source Type	Data Source ID	Data Source Owner						
ZZGLX046	HCSD Approp by Fund	Query	ZZBIP_HC_CR_APPROP_BUDGETS_ALS	Public						

Click the **Return to Search** button to return to the Query Report Scheduler page to search for and select existing run controls, or create new run control ids.



BI Publisher Query Report Viewer

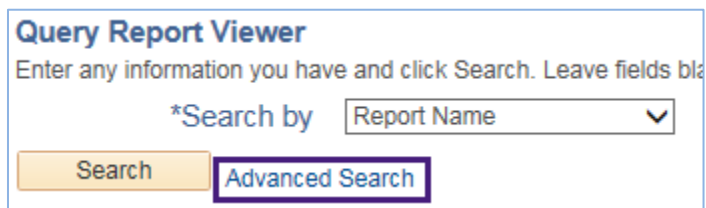
BI Publisher Query Report Viewer provides the user an opportunity to run the report to your window in either PDF or XLS format. This option does not run the report via the process scheduler.

Navigation: Main Menu > Reporting Tools > BI Publisher > Query Report Viewer



The default **Search by** option is *Report Name*. In this exercise, you will use the **Advanced Search** link to search for a report by report description.

Click the [Advanced Search](#) link.

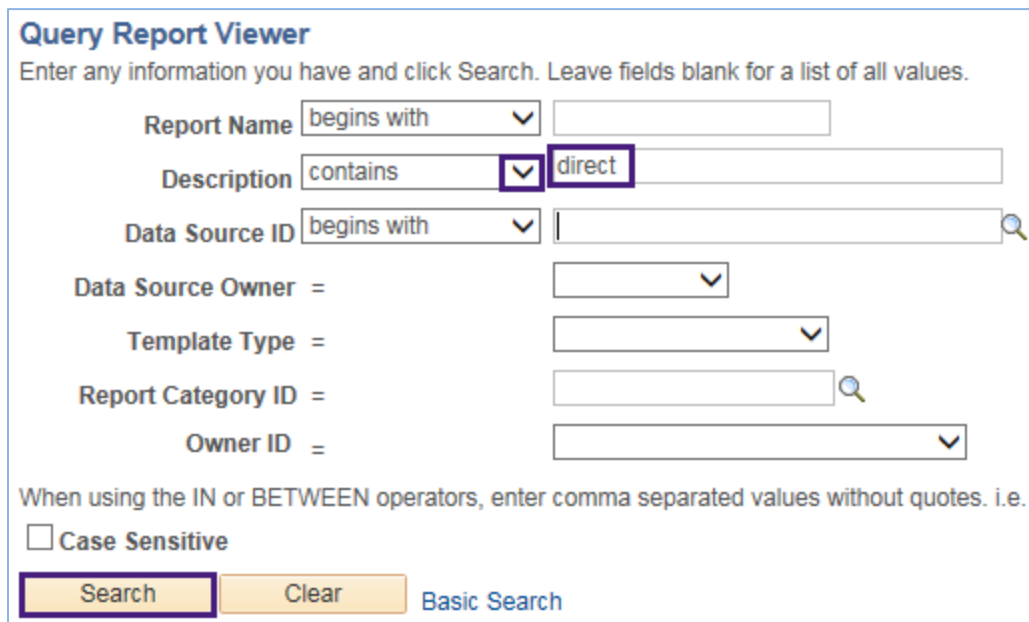


The image shows the 'Query Report Viewer' search interface. It has a title 'Query Report Viewer' and a subtitle 'Enter any information you have and click Search. Leave fields blank for a list of all values.' Below this, there is a search criteria section with a label '*Search by' and a dropdown menu currently set to 'Report Name'. At the bottom, there are two buttons: 'Search' and 'Advanced Search', with the 'Advanced Search' button highlighted by a red rectangle.

Click the drop-down arrow to the right of the **Description** field and select the 'contains' option.

Enter '**direct**' into the **Description** field.






Click the **Search** button.



The image shows the 'Query Report Viewer' search results page. It has a title 'Query Report Viewer' and a subtitle 'Enter any information you have and click Search. Leave fields blank for a list of all values.' Below this, there are several search criteria fields: 'Report Name' (beginning with), 'Description' (contains 'direct'), 'Data Source ID' (beginning with), 'Data Source Owner', 'Template Type', 'Report Category ID', and 'Owner ID'. At the bottom, there is a checkbox for 'Case Sensitive' and two buttons: 'Search' and 'Clear'. The 'Search' button is highlighted by a red rectangle.

The search results returned one report that has a description that includes the word direct, ZZGLX056. The default format to view the report is PDF. By choosing the drop-down arrow, you may choose to view the report in XLS format instead. For this example, the format will remain as PDF.

Click the [View Details](#) link.

Report Definition		Personalize Find View All  				First 	1 of 1 	Last
Report Name	Description	Data Source ID	*Format	Burst	View Report			
ZZGLX056	Summary - Budget Bal by Direct	ZZ_BIP_SUMMARY_SH	PDF 	N	View Report			

A pop-up window displays. You must enter the prompt parameters you would like to include in the report.

Enter LSUNO as the Business Unit.

Enter 1055000 as the Department.

Enter a % (wildcard) for Fund, Program Code, Class Field and Project.

Enter a 2 for Accounting Period.

Enter 2016 as the Fiscal Year.

Click the **OK** button.

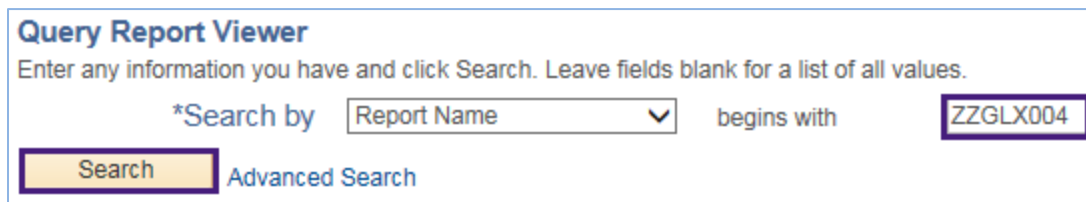
The report processes and displays in a modal window. You may print the report if desired and/or save it to a network drive by selecting the appropriate File menu option.

Click File, Close to close the report.

Click the Query Report Viewer link in your breadcrumbs.

Enter **ZZGLX004** in the **Search by** field.

Click the **Search** button.



Query Report Viewer
Enter any information you have and click Search. Leave fields blank for a list of all values.

*Search by begins with

[Advanced Search](#)

The Search Results box displays.

Click the drop-down arrow to the right of the **Format** field and select the **XLS** option.

Click the **View Report** link.

Report Definition		Personalize Find View All				First	1 of 1	Last
Report Name	Description	Data Source ID	*Format	Burst	View Report			
ZZGLX004	Transaction DTL Rpt - Dt Range	ZZ_BIP_TRANSDetail_JRNL_DATES	<input type="button" value="XLS"/>	N	<input type="button" value="View Report"/>			

The modal window for the prompt parameters displays. Enter the desired prompts.

Enter LSUNO for Business Unit.

Enter 1055000 for Department.

Enter a % (wildcard) for Fund, Program Code, Class Field and Project.

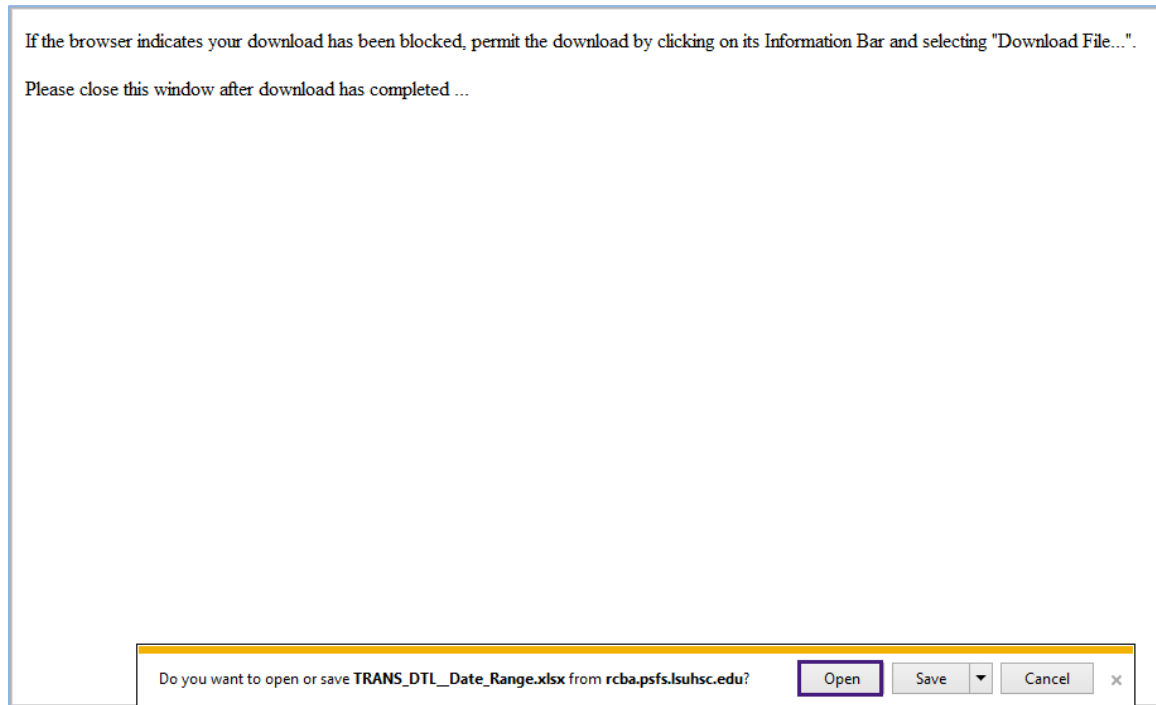
Enter 09/01/2016 for Journal Date From.

Enter 11/30/2016 for To Journal Date.

Click the OK button.

Excel launches and you may see the screen below.

Click the Open button.



Data result values are displayed in the XLS output. There are no formulas included in the report results. To perform any additional analysis and calculations in the Excel reports, you would need to enter formulas to perform the desired operation.

LSUNO Detailed Transaction Report – Date Range										Date Range From: 2016-09-01 to 2016-11-30			
Acct	Line Description	Vendor ID	Vendor/Employee Name	Posted	Journal Date	Req#	PO#	Check	Journal ID	Period	Trans	Bud	
1055000	111	00001	10105										
410110	State Appropriated Rev			10/11/16	9/30/16				JEMSO15028	3	ONL		
410110	State General			10/3/16	10/3/16				0000694577	4	BUD		
410110	State Appropriated Rev			11/7/16	10/31/16				JEMSO15046	4	ONL		
410110	State Appropriated Rev			12/8/16	11/30/16				JEMSO15056	5	ONL		
Budget Level Group 410													
501000	2016-09-30	0109387		10/3/16	9/30/16				HR00694298	3	HR		
501000	2016-09-30	0148677		10/3/16	9/30/16				HR00694298	3	HR		
501000	2016-09-30	0078020		10/3/16	9/30/16				HR00694298	3	HR		
501000	2016-09-30	0149211		10/3/16	9/30/16				HR00694298	3	HR		
501000	2016-09-30	0150739		10/3/16	9/30/16				HR00694298	3	HR		
501000	2016-10-31	0109387		10/25/16	10/31/16				HR00695442	4	HR		
501000	2016-10-31	0148677		10/25/16	10/31/16				HR00695442	4	HR		
501000	2016-10-31	0149211		10/25/16	10/31/16				HR00695442	4	HR		
501000	2016-10-31	0150739		10/25/16	10/31/16				HR00695442	4	HR		
501000	2016-11-30	0109387		11/21/16	11/30/16				HR00696506	5	HR		
501000	2016-11-30	0149211		11/21/16	11/30/16				HR00696506	5	HR		

In general, every report may have different grouping structures such as chartstring, journal id, department, or fund code. The report results will be grouped by that structure and produce the amount of worksheet tabs required for all report results meeting the grouping criteria.

LSUNO Detailed Transaction Report – Date Range										Date Range From: 2016-09-01 to 2016-11-30			
Acct	Line Description	Vendor ID	Vendor/Employee Name	Posted	Journal Date	Req#	PO#	Check	Journal ID	Period	Trans	Bud	
1055000	111	10483	10105										
410110	State Appropriated Rev			10/11/16	9/30/16				JEMSO15028	3	ONL		
410110	State General			10/3/16	10/3/16				0000694577	4	BUD		
410110	State Appropriated Rev			11/7/16	10/31/16				JEMSO15046	4	ONL		
410110	State Appropriated Rev			12/8/16	11/30/16				JEMSO15056	5	ONL		
Budget Level Group 410													
501000	2016-09-30	0109414		10/3/16	9/30/16				HR00694298	3	HR		
501000	2016-09-30	0149211		10/3/16	9/30/16				HR00694298	3	HR		
501000	2016-10-31	0109414		10/25/16	10/31/16				HR00695442	4	HR		
501000	2016-10-31	0149211		10/25/16	10/31/16				HR00695442	4	HR		
501000	2016-11-30	0109414		11/21/16	11/30/16				HR00696506	5	HR		
501000	2016-11-30	0149211		11/21/16	11/30/16				HR00696506	5	HR		
Budget Level Group 501													
519001	FB @ 46%			10/5/16	9/30/16				FB00000001	3	ALO		
519001	FB @ 46%			11/3/16	10/31/16				FB00000001	4	ALO		
519001	FB @ 46%			12/5/16	11/30/16				FB00000001	5	ALO		

Please note the example spreadsheet includes multiple worksheet tabs. Each tab represents the grouping of chartstring information displayed on row 6 of the spreadsheet. The number of tabs will vary based upon the prompt criteria entered when running the report, the grouping methodology of the particular report, as well as the volume of the data for the prompted entries.

Acct	Line Description	Vendor ID	Vendor/Employee Name	Posted	Journal Date	Req#	PO#	Check	Journal ID	Period	Trans	Bud
1055000	113	00001	20200		105500012A							
420110	OE LOC			10/31/16	10/31/16				JESP015048	4	ONL	
420110	OE LOC			11/28/16	11/28/16				JESP015075	5	ONL	
Budget Level Group 420												
501000	2016-09-30	0149211		10/3/16	9/30/16				HR00694298	3	HR	
501000	2016-10-31	0149211		10/25/16	10/31/16				HR00695442	4	HR	
501000	2016-11-30	0149211		11/21/16	11/30/16				HR00696506	5	HR	
Budget Level Group 501												
519001	FB @ 46%			10/5/16	9/30/16				FB00000005	3	ALO	
519001	FB @ 46%			11/3/16	10/31/16				FB00000006	4	ALO	
519001	FB @ 46%			12/5/16	11/30/16				FB00000006	5	ALO	
Budget Level Group 519												
522100	TV105500017101	500285810		10/28/16	10/28/16			014251	APACCR5624	4	AP	
522120	AMERICAN			10/27/16	10/27/16				PCD0695587	4	PCD	
522120	AGENT FEE			11/21/16	11/21/16				PCD0696516	5	PCD	
Budget Level Group 522												

You may close the spreadsheet by selecting File, Close from the Excel menu, or clicking the innermost **X** in the top right corner of the spreadsheet page. Or, to close Excel completely, select the top **X**.

The model window that displayed prior to opening the report may be closed by clicking the **X** at the top right of the page.

Crystal Reports to BI Publisher Listing

The list below displays the mapping of reports from Crystal to BI Publisher. Please note that many reports are consolidated across campuses.

Report ID	Description	Query/Data Source:	BI Publisher Report Category
ZZGLX001	Account Balance Summary - All	LSUHSC_ACCOUNT_DTL_RPT_ALL	LSU_FS_REPORT_TEAM
ZZGLX002	Account Balance Report for School	LSUNO_ACCT_DTL_SCHOOL_PROMPT	LSU_GL_MANAGEMENT_REPORT
ZZGLX003	Account Balance Report SchoolDaily	LSUNO_ACCT_DTL_SCHOOL_PROMPT	LSU_GL_MANAGEMENT_REPORT
ZZGLX004	Trans Detail Rpt - Date Range	ZZ_BIP_TRANSDetail_JRNL_DATES	LSU_GL_USER_REPORT
ZZGLX005	Project Approp Budget Journals.rpt	ZZBIP_HC_CR_APPROP_JOURNALS	LSU_GL_USER_REPORT
ZZGLX006	Project Budget Report by Fund.rpt	ZZBIP_HC_CR_BU_FUND_PROJECT	LSU_GL_USER_REPORT
ZZGLX007	Project Grant Budget Journals.rpt	ZZBIP_HC_CR_PROJ_GRT_JOURNALS	LSU_GL_USER_REPORT
ZZGLX008	Journal Line Detail Report	ZZBIP_SINGLE_JRNL_RPL_GLC7501	LSU_GL_USER_REPORT
ZZGLX009	Project Grant Budgets for a Business Unit	ZZBIP_HC_CR_ALL_PROJECT_BU	LSU_GL_USER_REPORT
ZZGLX010	Summary Drilldown - Date Range	ZZ_BIP_TRANSDetail_JRNL_DATE22	LSU_GL_USER_REPORT
ZZGLX011	Project Master Budget Journals	ZZBIP_HC_CR_PRMST_JOURNALS	LSU_GL_USER_REPORT
ZZGLX012	Project Summary Budget Report	ZZBIP_HC_CR_BU_FUND_PROJECT	LSU_GL_USER_REPORT
ZZGLX013	All Projects Budget Report.rpt	ZZBIP_HC_CR_PROJ_KK	LSU_GL_USER_REPORT
ZZGLX014	Approp by Business Unit	ZZBIP_HC_CR_APPROP_BUDGETS_ALS	LSU_GL_USER_REPORT
ZZGLX015	HCSD Single Project Budget Report	ZZBIP_HC_CR_SINGLE_PROJECT	LSU_GL_USER_REPORT
ZZGLX016	PROJ_MASTER_BUDGET_TO_EXP	ZZBIP_HC_CR_PROJ_MST_BD_COMP	LSU_GL_USER_REPORT
ZZGLX017	HCSD JOURNAL Report by OPRID	ZZBIP_JOURNAL_SYS_INFO_OPRID	LSU_GL_USER_REPORT
ZZGLX018	HCSD MGT JOURNAL SYS INFO	ZZBIP_JOURNAL_SYS_INFO	LSU_GL_USER_REPORT
ZZGLX019	BUDGET Journal Line Detail Report	ZZBIP_BUDGET_JRNL_DTL_RPT	LSU_GL_USER_REPORT
ZZGLX020	Org Budget Exceptions Rpt - Count	ZZBIP_HC_CR_ORG_BD_C	LSU_GL_USER_REPORT
ZZGLX021	BU SUMMARY RPT - ALL GROUPS	ZZ_BIP_SUMMARY2	LSU_GL_USER_REPORT
ZZGLX022	Summary Rpt with Project and PI Prompt	ZZ_BIP_SUMMARY_PI	LSU_GL_USER_REPORT
ZZGLX023	Org Budget Exceptions Rpt - No Count	ZZBIP_HC_CR_ORG_BD_C	LSU_GL_USER_REPORT
ZZGLX024	HCSD Org Budget Report	ZZBIP_Q_ORG_BD_C	LSU_GL_USER_REPORT
ZZGLX025	Org Budget Report By Category	ZZBIP_Q_ORG_BD_C	LSU_GL_USER_REPORT
ZZGLX026	Org Budget Report Ctg Total	ZZBIP_Q_ORG_BD_C	LSU_GL_USER_REPORT
ZZGLX027	SUMMARY - DEPARTMENT EXP ROLLUP	ZZ_BIP_SUMMARY_DEPT	LSU_GL_USER_REPORT
ZZGLX028	BU Summary - PROJ_DEPT-PI Prompt	ZZ_BIP_SUMMARY_PI	LSU_GL_USER_REPORT
ZZGLX029	Actuals Summary Report	ZZ_BIP_SUMMARY2	LSU_GL_USER_REPORT
ZZGLX030	Summary Report - Fund 111	ZZ_BIP_SUMMARY2	LSU_GL_USER_REPORT
ZZGLX031	Inv Issues by Dept Detail - HCSD	ZZBIP_HC_GL_INV_ISSUESBYDEPT	LSU_GL_USER_REPORT
ZZGLX032	Inv Issues by Dept Summary	ZZBIP_HC_GL_INV_ISSUESBYDEPT	LSU_GL_USER_REPORT
ZZGLX033	Inventory Journal Line Detail	ZZBIP_HC_CR_GL_INV_JRNL_LN_DTL	LSU_GL_USER_REPORT
ZZGLX034	Monthly Jrnl Dtl by Chartst	ZZBIP_TRANS_DTL_PER_CHARTST	LSU_GL_USER_REPORT

ZZGLX035	Inv Adjust by Dept Detail	ZZBIP_HC_CR_GL_INV_ADJ_BY_DEPT	LSU_GL_USER_REPORT
ZZGLX036	Inventory Adjustments by Department Summary	ZZBIP_HC_CR_GL_INV_ADJ_BY_DEPT	LSU_GL_USER_REPORT
ZZGLX037	Summary Report - Major Divisions	ZZ_BIP_SUMMARY2	LSU_GL_USER_REPORT
ZZGLX038	Functional Summary Rp- by Fund	ZZ_BIP_SUMMARY2	LSU_GL_USER_REPORT
ZZGLX039	Accounting Summary - By Fund113	ZZ_BIP_SUMMARY2	LSU_GL_USER_REPORT
ZZGLX040	Journal Report Accruals	ZZBIP_JOURNAL_SYS_INFO_ACRUALS	LSU_GL_USER_REPORT
ZZGLX041	Summary Rpt - All Funds	ZZ_BIP_SUMMARY2	LSU_GL_USER_REPORT
ZZGLX042	Summary Rpt - By Dept	ZZ_BIP_SUMMARY_DEPT	LSU_GL_USER_REPORT
ZZGLX045	Multiyear Dept Summary	ZZBIP_CONS_MULTYR_DEPT_SMRY	LSU_GL_USER_REPORT
ZZGLX046	HCSD Approp by Fund	ZZBIP_HC_CR_APPROP_BUDGETS_ALS	LSU_GL_USER_REPORT
ZZGLX047	HCSD Org Budget Rpt by Cat Total	ZZBIP_HC_CR_ORG_BUDGALS_ALL	LSU_GL_USER_REPORT
ZZGLX048	HCSD Restr Fund Approp by BU	ZZBIP_HC_CR_APPROP_RF_BUDG_ALS	LSU_GL_USER_REPORT
ZZGLX049	HCSD Restr Fund Approp by Fund	ZZBIP_HC_CR_APPROP_RF_BUDG_ALS	LSU_GL_USER_REPORT
ZZGLX050	Transaction Detail - Periods	ZZ_BIP_TRANSDetail_ACCTPER	LSU_GL_USER_REPORT
ZZGLX051	MGT Inventory Journal Info	ZZBIP_HC_CR_JRNL_SYS_INFO_INV	LSU_GL_USER_REPORT
ZZGLX052	Accrual Ledger Journal Info	ZZBIP_HCSD_ACCRU_JRNLS_INFO	LSU_GL_USER_REPORT
ZZGLX053	Mgt Journal Sys Info APCNX	ZZBIP_JOURNAL_SY_INFO_APCNX	LSU_GL_USER_REPORT
ZZGLX054	Mgt Journal Sys Info APCLS	ZZBIP_JOURNAL_SY_INFO_APCLS	LSU_GL_USER_REPORT
ZZGLX055	SHR Mgt Summary Exp by Dpt 111, 114, 115	ZZBIP_SUMMARY_LTD_FUNDS	LSU_GL_USER_REPORT
ZZGLX056	Summary Budget Balance by Direct Expenses	ZZ_BIP_SUMMARY_SH	LSU_GL_USER_REPORT
ZZGLX057	Summary Expense Report Dir Ind	ZZBIP_SUM_EXPENSE_IDC	LSU_GL_MGMT_REPORT
ZZGLX058	Summary - PROJ_DEPT Active	ZZ_BIP_SUMMARY2	LSU_GL_USER_REPORT
ZZGLX059	Summary Projections Report	ZZBIP_SUMMARY_PROJECTIONS	LSU_GL_USER_REPORT
ZZGLX060	SHR Transaction Detail EE ID	ZZBIP_SHR_TRANS_DTL_EE_ID	LSU_GL_USER_REPORT
ZZGLX061	Fiscal Year Activity Summary Expenses	ZZBIP_TRANS_DTL_ACCTPER_EXP	LSU_GL_USER_REPORT